

Dennis P. McHugh Piermont Library

Board Meeting Minutes

Wednesday, April 10, 2024, 7:00 PM

(In person at the library)

Present: Mitch Eiss, Len Hunt, Anne O'Brien, Vicki Panetis, Tina Roeder, Kelly Ruby, Ed Stanford, Sara Tucker, Shauna Wennerod

Absent: None

Also Present: Kristine Palacios, Director

A quorum was present in person.

I. CALL TO ORDER

The meeting was called to order by Mitch Eiss at 7:05 pm.

II. APPROVAL OF THE MINUTES for the March 13, 2024 meeting.

Motion was made by Sara Tucker. Seconded by Len Hunt. The motion passed unanimously.

III. PUBLIC EXPRESSION

There was no public discussion.

IV. LIBRARY DIRECTOR'S REPORT

We continue to prepare for the KOHA transition – RCLS is learning new information regularly, so the trainings keep shifting, but the first session should begin at the end of April. The plan for now is to close the library for the two transition days in August, to make that process smoother for RCLS. If further information comes out to suggest this is no longer needed, we can always change that.

We have two spots remaining for the Spring Craft Fair – the director anticipates that it will be full soon. We have many new vendors this year. The fair will run from 11-2.

The teen film festival will be held June 6th.

The libraries of South Orangetown have decided not to proceed with the 259 funding referendum.

The LARC board met this month to determine if the organization should continue since the county is no longer providing money. The goal, if continuing, would be to have a LARC table at county events in support of all Rockland libraries, as well as to offer some local training for both trustees and staff.

V. TREASURER’S REPORT

Treasurer’s Report - March 2024			April 10, 2024 Board Meeting
			Fiscal Year 2023-2024 <u>Approved Budget \$413,600</u>
Operating Account +	Capital Improvement Account =	Total Checking Funds (as of 2/29/24)	Investment Account (T-Bills) (mkt value as of 4/8/24)
\$53,106.80	\$104,186.71	\$157,293.51	\$339,040.08*
			Inv. Returns = \$14,769.20 (since inception) Chg in Mkt Value YTD=\$2,765.64
		Total Library Funds -	\$496,333.59
		(Total Checking plus Investment Account)	
Mar Revenue	Revenue YTD July '23-Mar'24	Revenue YTD July '22-Mar'23	Current % of budgeted revenue goal

Treasurer's Report - March 2024			April 10, 2024 Board Meeting
\$10,546.74	\$441,014.54	\$413,948.94	106.6%
Mar Expenses	Expenses YTD July '23-Mar'24	Expenses YTD July '22-Mar'23	Current % of budgeted expenses
\$30,685.72	\$302,680.50	\$311,278.24	73.2%
Upcoming Projected/Completed Fundraising Revenue:			
Farmer's Market (Jun- Nov 2023)	\$600	Gift of Art Dec	\$2,770.89 (net)
Book Sale Sept/Oct	\$581.90	End of Year Donations	\$1,847.60 (net)
Spotlight Auctions Sept-Mar	\$1,974	Spring Book Sale	
		Craft Fair May	

Additional Notes:

- * Piermont Village Tax Levy - July 2023 \$295,800
- * School District Funds - October 2023 \$89,982.72
- * Re-invested funds into 6-month T-Bill due 12/28/23 52,000, 5.34% yield, settle date 7/3/23
- * Re-invested funds into 12-month T-Bill due 10/3/24 83,000, 5.33% yield, settle date 10/5/23
- * Re-invested funds into 6-month T-Bill due 6/27/24 54,000, 5.15% yield, settle date 12/28/23
- * Received Dasny \$50k grant check March 4 (will be on March report)
- * Received \$10k check from Veteran's Memorial Assoc March 4 (will be on March report)
- * Invested \$125,000 into 2 month T-Bill due 5/21/24 126,000, 5.27% yield, settle date 5/21/24

Approval of the March Claim Sheet: Motion by Anne O'Brien. Seconded by Kelly Ruby. The motion passed unanimously.

Approval of Feb Claim Sheet: Motion by Sara Tucker. Seconded by Kelly Ruby. The motion passed unanimously.

VI. DISCUSSION ITEMS

None

VII. COMMITTEE REPORTS

A. Special Events & Fundraising: The Exclusive Tour of Otto's: Then and Now event was successful. Everyone who came had a great time. We raised \$420, as did the Piermont Historical Society. The Local Spotlight on Reilly's Public House has launched, and the current bid for the auction item is already at the estimated value, \$300. For the T-Shirt Design Contest, two winners were chosen. Their designs will be revealed to the public and showcased on our new t-shirts and merchandise at the Spring Craft Fair. There will also be an exhibit in the Children's Room where all the submissions will be on display.

B. Building & Grounds: The contractor was not able to come to fix the soffits to eliminate the bird nesting problem because of the rain. By the end of the week, Len will have a commitment date as to when he will come.

VIII. OLD BUSINESS

None.

IX. NEW BUSINESS

None.

X. EXECUTIVE SESSION

Motion to go into Super Executive Session for matters of personnel was made by Kelly Ruby. Seconded by Len Hunt. The motion passed unanimously.

Motion to go back into public session was made by Ed Stanford and seconded by Kelly Ruby.

XI. ADJOURNMENT

Motion to adjourn was made by Len Hunt. Seconded by Sara Tucker. The motion passed unanimously. The meeting was adjourned at 9:40pm.