

DENNIS P. McHUGH PIERMONT PUBLIC LIBRARY

OPEN MEETING POLICY

*Adopted May 2012; revised 11/13/2024*

In accordance with Article 5 of the Piermont Library District Bylaws, meetings of the Board of Trustees of the Library shall be opened to the public except as otherwise provided by law. We abide by New York State Education Law, Article 5, §260, §260-a, New York State Public Officers Law Article 7, Open Meetings Law, and Chapter 56 of the Laws of 2022, including §103-a, the specifics of which are stated below.

In accordance with §103-a(2), the Library may use videoconferencing to conduct its meetings provided that a minimum number of members are present to fulfill the public body's quorum requirement in the same physical location where the public can attend.

In accordance with §103-a(2)(h), if videoconferencing is to be used to conduct a meeting, the Library will provide the public with the opportunity to participate via videoconference in real time. In accordance with §104, public notice will be given electronically to the local news media and posted on the Library's website at least 72 hours prior to the meeting. In accordance with §103-a(2)(f), if videoconferencing is to be used to conduct the meeting, it will be stated in the public notice along with the virtual link to participate in the meeting. In accordance with §103-a(2)(g), each meeting conducted using videoconferencing will be recorded, and the recording posted on the Library's website within five business days following the meeting.

In accordance with §106, minutes shall be taken at all open meetings, which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon. Minutes shall be posted on the Library's website within two weeks following the meeting.